

Repair Service Agreement

Business & Customer Information

Business Name:

Business Address:

Phone:

Email:

Website:

Customer Name:

Customer Address:

Phone:

Email:

1. Work Scope

The following repair services will be performed:

(Item / Equipment, Description of Issue, Diagnosis, Proposed Repair, Estimated Time)

2. Each Repair Specified & Specified Parts

Repair Item, Parts Required, OEM / Aftermarket, Qty, Unit Cost, Labor Hours, Total

3. Cost Breakdown

- Hourly Labor Rate: \$_____/hr
- Estimated Labor Hours: _____
- Parts Total: \$_____
- Storage Fees (if any): \$_____
- Taxes: \$_____
- Other Charges: \$_____
- Total Estimate: \$_____

4. Hourly Rates & Payment Terms

- Labor will be billed at an hourly rate unless otherwise specified.
- Full payment is due upon completion of service.
- A deposit of \$_____ is required prior to commencement.
- Accepted forms of payment: ☐ Cash ☐ Credit Card ☐ Bank Transfer ☐ Other: _____

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5. Timeline

- Estimated Start Date: _____
- Estimated Completion Date: _____
- Customer will be notified of any delays or changes to the timeline.
- Timelines may vary based on parts availability, diagnostics, and unforeseen issues.

6. Storage Fees

Items not picked up within 7 days after completion are subject to a storage fee of \$____/day.

7. Warranties and Guarantees

- Labor Warranty: _____ days/months from date of repair.
- Parts Warranty: As provided by the manufacturer (OEM or aftermarket).
- Warranty void if damage results from misuse, unauthorized tampering, or additional issues unrelated to repair.

8. Dispute Resolution

Any disputes arising from this agreement will be resolved through:

☐ Mediation ☐ Arbitration ☐ Small Claims Court

Jurisdiction: _____

9. Authorization and Acknowledgement

By signing below, the customer acknowledges and agrees to all the terms and conditions specified in this agreement and authorizes the repair service to begin work as outlined.

Customer Signature: _____ Date: _____

Authorized Business Representative Signature: _____ Date: _____